

Process for bringing motions to the Annual General Meeting

Purpose of the proposed change:

Currently, CPS members can bring motions from the floor at the AGM, which encourages the participation and input of membership. However, approval of motions from the floor does not allow for the Board of Directors and staff of the CPS to fully analyze and determine the implications of adopting the motion. The purpose of this proposal is to continue to encourage member participation while allowing elected members and staff to review the consequences of the proposed motion.

Current Process:

The AGM notice is mailed at least 60 days before the meeting and includes a call for motions. The minutes of the previous year are posted on the members only section of the CPS website (www.cps.ca), and printed copies are available from the CPS office upon request.

Proposed Process:

Motions received before the AGM:

The notice for the AGM will be issued 3 months before the meeting. Members who want to bring forward a motion will fill out an appropriate form. Motions should be submitted 2 months before the AGM to facilitate initial review of potential financial and policy implications.

Once the proposed motion is received, CPS staff will do a preliminary analysis, including:

- Financial implications of the motion
- Resource (e.g. committees, sections, board, staff) implications of the motion
- Potential impact on other current CPS priorities and programs
- If the motion involves an advocacy or public education issue, it will be reviewed by ACCT and/or the Public Education Subcommittee using their approved processes.
- If needed, the counsel of an appropriate CPS board subcommittee will be sought.

The analysis will be presented to the Executive before the Annual General Meeting. The motion and analysis will then be presented to the entire Board of Directors in June. Their comments will be incorporated into the analysis.

The motion and the accompanying analysis will be presented to the general membership at the Annual General Meeting. The motion will then be put to the membership for a binding vote.

Motions from the floor at the AGM:

Ideas for motions are frequently generated during the Annual Conference, where members have an opportunity to discuss timely and relevant issues. The CPS believes it is important to continue to invite motions from the floor at the AGM. However, to allow a full analysis of the financial and other implications, any motion approved by the membership will be referred to the Executive Committee and staff. The analysis must be completed within 4 months. The mover and seconder of the motion will be consulted and kept apprised of the outcome of the analysis.

A positive analysis means the motion can then be implemented immediately, with a subsequent report to the membership, using appropriate means of communication. Should the analysis be unfavourable, this report will be brought to the Board of Directors at the earliest opportunity. The board will be asked to decide on the motion and its implementation. A report to the membership would outline the rationale for the decision not to proceed. Should the mover/seconder wish, the motion may be re-introduced at the next AGM together with all available information for the membership to re-consider.